

MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND AGENDA
MEETING: JANUARY 13, 2016
HANOVER TOWNSHIP MUNICIPAL BUILDING
12:00 P.M.

- MEETING CALLED TO ORDER – PLEDGE OF ALLEGIANCE**
- OPEN PUBLIC MEETING NOTICE READ**
- ROLL CALL OF FUND COMMISSIONERS**
- APPROVAL OF MINUTES:** December 9, 2015 Open (Appendix I)
 December 9, 2015 Closed to be distributed

Motion to Accept the December 9, 2015 Open & Closed Minutes

- Motion by _____ Seconded by _____
- Vote* *Yea* *Nay* *Abstain*

CORRESPONDENCE –

Department of Banking and Insurance letter on fund’s website document requirements and fund’s response.....**Page 1**

ADJOURN SINE DIE MEETING

Chair vacated - Executive Director asked to run meeting

- ELECTION OF OFFICERS AND FIVE-MEMBER EXECUTIVE COMMITTEE**
Executive Director explains offices

- Nominating Committee Report**—Commissioner Tempesta will give the committee’s report on 2016 nominations.

- ATTORNEY SWEARS IN OFFICERS, EXECUTIVE COMMITTEE AND FUND COMMISSIONERS**

MONTHLY COMMITTEE REPORTS:

Committees:

- Membership, Marketing & Coverage Committee, Michael Guarino, Chair, Denville Township**—No report
- Finance Committee, Chair (vacant)** – No report
- Safety Committee, Chief Jason Kohn, Chair, Morris Plains Borough.** – No report
- Contracts and Rules Committee, Ralph Blakeslee, Chair, Netcong Borough**—
- Legal Review Committee, William Close, Chair, Sparta** —The committee met on December 2nd . Minutes of the meeting are included in Appendix II.
- Claims Review Committee, Jon Rheinhardt, Chair, Wharton Borough** –The committee will meet on January 11, 2016 at 3:00 p.m. at PERMA’s office, in Parsippany 9 Campus Drive, 2nd floor.

- PROFESSIONAL SERVICES (Resolution 1-16)**..... Page 5
- ORGANIZATIONAL RESOLUTIONS (Resolutions 2-16 thru 6-16)**..... Page 8
 - .Designation of Interest rates for Delinquent Assessments
 - .Designation of Bank Depositories
 - .Cash Management Plan
 - .Designation of Authorized Signatories
 - .Designation of Regular Meeting Times and Place
 - .Designation of Service of Process
 - .Designation of Official Newspapers
 - .Designation of Secretary as custodian of records
 - .2016 Risk Management Plan
 - .2016 Legal Defense Panel

PROFESSIONAL REPORTS:

- EXECUTIVE DIRECTOR/ADMINISTRATOR – PERMA Risk Management Services – Cate Kiernan**
 - Monthly Report Page 36
- TREASURER – Grace Brennan**
 - Resolution 7-16 (January 2016 bills list)..... Page 69
 - Monthly Reports Page 71
- ATTORNEY – Fred Semrau, Esquire**
- UNDERWRITING MANAGER–Conner Strong & Buckelew–Edward Scioli**
 - Monthly Certificates Issued (From 11/18/15-12/18/15)..... Page 86
- SAFETY DIRECTOR – JA Montgomery Risk Control Services – David McHale**
 - Monthly Report and Agenda Page 90
- MANAGED CARE – FMCO – Thea Isabella**
 - Monthly Report..... Page 99
- MOTION FOR EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: PERSONNEL- SAFETY & PROPERTY OF PUBLIC LITIGATION**
 - Motion by _____ Seconded by _____ Vote
 Workers Compensation Claims – Robert Fox, Qual Lynx
 Liability Claims – Paul Messerschmidt, Lenape Claims Management, Inc.
- MOTION TO RETURN TO OPEN SESSION**
 - Motion by _____ Seconded by _____ Vote
- Motion to Approve Claim Authority Payments as Presented in Executive Session, Executive Director’s Report, Resolution 2-16 Establishing a Fiscal Management Plan, Resolution 3-16 Establishing Public Meeting Procedures, Resolution 4-16 Establishing a Fund Records Program, Resolution 6-16 Establishing a Legal Defense Panel, Resolution 7-16 Approving the January Bill Lists, Treasurer’s Reports, Attorney’s Reports, Underwriting Manager’s Reports - Monthly Certificates, Safety Director’s Reports, and Managed Care Provider’s Reports**
 - Motion by _____ Seconded by _____ Vote

- OLD BUSINESS**
- NEW BUSINESS**
- PUBLIC COMMENT**
- MEETING ADJOURNED**