

MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND AGENDA
MEETING: JANUARY 8, 2014
HANOVER TOWNSHIP MUNICIPAL BUILDING
12:00 P.M.

- MEETING CALLED TO ORDER – PLEDGE OF ALLEGIANCE
- OPEN PUBLIC MEETING NOTICE READ
- ROLL CALL OF FUND COMMISSIONERS
- APPROVAL OF MINUTES: December 11, 2013 Open (Appendix I)
 December 11, 2013 Closed to be distributed

Motion to Accept the December 11, 2013 Open & Closed Minutes

- Motion by _____ Seconded by _____
- Vote *Yea* *Nay* *Abstain*

- CORRESPONDENCE – none

ADJOURN SINE DIE MEETING

Chair vacated - Executive Director asked to run meeting

- ELECTION OF OFFICERS AND FIVE-MEMBER EXECUTIVE COMMITTEE**
Executive Director explains offices
Nominating Committee Report

- ATTORNEY SWEARS IN OFFICERS, EXECUTIVE COMMITTEE AND FUND COMMISSIONERS**
-

MONTHLY COMMITTEE REPORTS:

Committees:

- Membership Committee, Jon Rheinhardt, Chair, Wharton Borough**— The Township of Pequannock, Borough of Ringwood and the Township of West Caldwell have all accepted the Fund's offer of membership and have joined the Fund effective January 1, 2014.
- Finance Committee, Robert Kalafut, Chair, Madison Borough** – No report.
- Coverage Committee, Michael Guarino, Chair, Denville Township**- - We are in the process of scheduling a conference call to review XL's offer to increase Cyber Liability Limits. Underwriting Manager's memo outlining on the offer can be found on page 59.
- Safety Committee, Frank Wilpert, Chair, Mt. Olive Twp.** – No report.
- Safety Task Force Committee, Chief Scott Thompson, Chair, Borough of Morris Plains.** – No report.
- Contract Review Committee, Ralph Blakeslee, Chair, Borough of Netcong** – Committee is in the process of scheduling a meeting to review professional fees adjusted for new members.
- Legal Review Committee, William Close, Chair, Dover** – Committee is working with the Fund Attorney on the defense panel—which will be distributed.
- Nominating Committee, Joseph Tempesta, Chair, East Hanover** –Chairman Tempesta will give the committee's report on 2014 nominations.
- Claims Committee, William Close, Chair, Dover** – Committee scheduled to meet on January 6, 2014 at 3:00pm in the Conner Strong & Buckelew conference room in Parsippany.

- PROFESSIONAL SERVICES (Resolution 1-14)**..... Page 1
- ORGANIZATIONAL RESOLUTIONS (Resolutions 2-14 thru 5-14)**..... Page 3
 - .Designation of Interest rates for Delinquent Assessments
 - .Designation of Bank Depositories
 - .Cash Management Plan
 - .Designation of Authorized Signatories
 - .Designation of Regular Meeting Times and Place
 - .Designation of Service of Process
 - .Designation of Official Newspapers
 - .Designation of Secretary as custodian of records
 - .2014 Risk Management Plan

PROFESSIONAL REPORTS:

- EXECUTIVE DIRECTOR/ADMINISTRATOR – PERMA Risk Management Services – James J. Kickham**
 - Monthly Report Page 26
- TREASURER – Grace Brennan**
 - Resolution 6-14 (January 2014 bills list)..... Page 40
 - Monthly Reports Page 42
- ATTORNEY – Fred Semrau**
- LITIGATION MANAGEMENT – John Dorsey, Esquire**
- UNDERWRITING MANAGER–Conner Strong & Buckelew–Joseph P. Hrubash**
 - MEL Reinsurance/Excess Insurance Renewal memorandum Page 55
 - Cyber liability memorandum..... Page 59
 - Monthly Certificates Issued Page 61
- SAFETY DIRECTOR – JA Montgomery Risk Control Services – David McHale**
 - Monthly Report and Agenda Page 64
- MANAGED CARE – FMCO – Anchulee Carranza**
 - Monthly Report..... Page 72
- MOTION FOR EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: PERSONNEL- SAFETY & PROPERTY OF PUBLIC LITIGATION**
 - Motion by_____ Seconded by_____ Vote
 - Workers Compensation Claims – Robert Fox, Qual Lynx
 - Liability Claims – Paul Messerschmidt, D & H Alternative Risk Solutions, Inc.

MOTION TO RETURN TO OPEN SESSION

Motion by_____ Seconded by_____ Vote

Motion to Approve Claim Authority Payments as Presented in Executive Session, Executive Director's Report, Resolution 2-14 Establishing a Fiscal Management Plan, Resolution 3-14 Establishing Public Meeting Procedures, Resolution 4-14 Establishing a Fund Records Program, Resolution 6-14 Approving the January Bill Lists, Treasurer's Reports, Attorney's Reports, Underwriting Manager's Reports - Monthly Certificates, Safety Director's Reports, and Managed Care Provider's Reports

Motion by_____ Seconded by_____ Vote

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

MEETING ADJOURNED