

MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND

9 Campus Drive
Parsippany, NJ 07054
Telephone (201) 881-7632 / Facsimile (201) 881-7633

BULLETIN MO 17-01

DATE: January 2017

TO: Fund Commissioners
Morris County Municipal JIF

FROM: Underwriting Manager
Conner Strong & Buckelew

RE: Certificate of Insurance
Member Towns of the Morris County Municipal JIF

Enclosed is the updated Master Blanket Certificate for the period of January 1, 2017 to January 1, 2018. This certificate is evidence of insurance for general liability, auto liability, excess liability and workers compensation. The certificate is to be used when one member contracts with another member town each of the Morris County Municipal JIF. This eliminates the need for certificates to be issued each time two member towns contract with each other. This certificate is on file with the JIF Administrator and each member town.

Also enclosed is the suggested hold harmless wording for "use of facilities" and suggested hold harmless wording for "use of services."

If you have any questions, please call your Risk Manager, Executive Director or Underwriting Manager.

cc: Risk Management Consultant
Fund Administrator

**USE OF FACILITIES
HOLD HARMLESS AGREEMENT**

Between the Borough/Township/City of _____ and
Borough/Township/City of _____

WITNESSETH:

1. Borough/Township/City of _____ agrees to release, indemnify and hold harmless the Borough/Township/City of _____ from and against any loss, damage, or liability, including attorneys' fees and expenses incurred by the latter entity and their respective employees, agents, volunteers, or other representatives, arising out of or in any manner relating to the use of facilities located at _____.

2. The applicant is named on the Master Certificate of Insurance on file with the **Morris JIF** and each entity above. The limits of liability are described below:

Workers Compensation/Employers Liability: Statutory/\$2,000,000

General Liability: \$300,000 per occurrence CSL

Automobile Liability: \$300,000 per occurrence CSL

Excess Liability: \$4,700,000 per occurrence CSL

3. The facilities will be used as follows:

Purpose: _____

Event Date: _____ Rain Date: _____

Dated: _____ Signed: _____

Borough/Township/City

Witness: _____

USE OF SERVICES HOLD HARMLESS AGREEMENT

Between the Borough/Township/City of _____ and
Borough/Township/City of _____

WITNESSETH:

1. Borough/Township/City of _____ agrees to release, indemnify and hold harmless the Borough/Township/City of _____ from and against any loss, damage, or liability, including attorneys' fees and expenses incurred by the latter entity and their respective employees, agents, volunteers, or other representatives, arising out of or in any manner relating to the use of the services as described below.

2. The applicant is named on the Master Certificate of Insurance on file with the **Morris JIF** and each entity above. The limits of liability are described below:

General Liability: \$300,000 per occurrence CSL

Non-Owned Auto Liability: \$300,000 per occurrence CSL

Excess Liability: \$4,700,000 per occurrence CSL

3. Services: _____

Dates: _____ Rain Dates: _____

Dated: _____ Signed: _____
Borough/Township/City

Witness: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/14/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the polici(es) must be endorsed. IF SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Conner Strong & Buckelew Companies, MEL/JIF Underwriting Unit 40 Lake Center Executive Park Marlton, NJ 08053	CONTACT NAME: MEL Underwriting Service Center	
	PHONE (A/C, No Ext):	FAX (A/C, No Ext) (732) 736-5274
EMAIL ADDRESS: MELUnderwritingSvcCtr@connerstrong		
INSURERS AFFORDING COVERAGE		NAIC #
INSURED Member Towns of the Morris County Municipal Joint Insurance Fund 9 Campus Drive Parsippany, NJ 07054	INSURER A: MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUN	
	INSURER B: Municipal Excess Liability Joint Insurance Fund	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YY)	POLICY EXP (MM/DD/YY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR. GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> Policy <input type="checkbox"/> Project <input type="checkbox"/> LOC	Y		MOR170301-87	1/1/2017	1/1/2018	EACH OCCURRENCE	\$ 300,000
							DAMAGE TO RENTED PREMISES (Per Occurrence)	\$
							MED. EXP. (Any one person)	\$
							PERSONAL & ADV. INJURY	\$
							GENERAL AGGREGATE	\$
							PRODUCTS-COMP/OP AGG.	\$ t
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> ALL OWNED <input type="checkbox"/> NON-OWNED <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/>	N		MOR170301-87	1/1/2017	1/1/2018	COMBINED SINGLE LIMIT (EA accident)	\$ 300,000
							BODILY INJURY (Per Person)	\$
							BODILY INJURY (Per Accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
B	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	Y		MEL01170187	1/1/2017	1/1/2018	EACH OCCURRENCE	\$ 4,700,000
							AGGREGATE	\$ 4,700,000
A	WORKERS' COMPENSATION AND EMPLOYERS LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		MOR170301-87	1/1/2017	1/1/2018	<input checked="" type="checkbox"/> WC STATU TORY LIMITS <input type="checkbox"/> OTH ER	
							E.L. EACH ACCIDENT	\$ 2,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 2,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (attach ACORD 101, Additional Remarks Schedule, if more space is required) ANY ALTERATIONS WILL VOID THIS CERTIFICATE.

SEE ATTACHED LIST OF MEMBER TOWNS: Evidence of insurance as respects the following towns:

CERTIFICATE HOLDER**CANCELLATION**

Member Towns of the Morris County
 Municipal Joint Insurance Fund
 9 Campus Drive
 Parsippany, NJ 07054

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

DESCRIPTIONS (CONTINUED FROM PAGE 1)

Description of Operations Continuation:

Township of Andover	Borough of Mendham
Borough of Bloomingdale	Township of Chatham
Township of Boonton	Borough of Netcong
Town of Boonton	Township of Washington
Borough of Butler	West Milford Township
Borough of Chatham	Borough of Mount Arlington
Borough of Chester	Borough of Ringwood
Township of Denville	Township of Pequannock
Town of Dover	Township of West Caldwell
Township of East Hanover	Borough of Wharton
Borough of Essex Fells	
Borough of Florham Park	
Township of Hanover	
Borough of Hawthorne	
Borough of Hopatcong	
Borough of Lincoln Park	
Township of Long Hill	
Borough of Kinnelon	
Borough of Madison	
Township of Mendham	
Township of Millburn	
Township of Montville	
Borough of Morris Plains	
Township of Mount Olive	
Borough of Mountain Lakes	
Borough of North Caldwell	
Township of Randolph	
Borough of Rockaway	
Township of Rockaway	
Township of Sparta	
Borough of Stanhope	