

Job Site Observation General Observation Report

Observer: _____ Employee / Crew Observed: _____
 Task Observed: _____ Date: _____ Time: _____
 Location of Observation _____

Some Conditions to Consider

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| <ul style="list-style-type: none"> • Supervisor on site • Review scope of job and safety concerns • Coordination with other agencies, departments • Work zone precautions • Exposed moving parts / guards in place • Horseplay • Authorized task; authorized to operate equipment • Equipment operated, stored, transported correctly • Equipment serviced while energized, or in motion • Correct tools available and used • Exposure to overhead objects • Overloading materials or equipment • Crowding materials, storage • Manual material handling • PPE, appropriate work clothes • First aid kit available • Unhealthy, unsanitary conditions • Personal hygiene • Exposure to moving vehicle • Inclement weather conditions (snow, ice, rain, lightning, ,) | <ul style="list-style-type: none"> • Exposure to unstable structure or earth • Lifting heavy, awkward objects, body mechanics • Fire extinguisher, hot work hazard, permits • Walking working surfaces • Ladders, scaffolds, elevated platforms • Exposure to confined space • Rigging, jacks, inspection, storage, working under loads • Housekeeping, orderliness of equipment and material • Electrical hazards, cords, GFCI, power tools • Hand tools • Exposure to falling objects • Exposure to chemicals • MSDS available • Exposure to threatening wildlife • Exposure to dust, noise, radiation • Equipment free of defects • Exposure to compressed air or liquids • Exposed to flammables or using fuels • Lighting • ROPS (Roll Over Protection) |
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Narrative

Describe what and how tasks are being performed. (target high-risk jobs or new employees)

What did you see that can be changed or improved? (Discuss WHY the condition / behavior existed)

What did you see that should be complimented? (be specific – build crew pride)

Follow up action: (What changes were made immediately? What changes need to be made at a later time?)