

DUE JANUARY 12, 2018

**MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND
2017 SAFETY INCENTIVE PROGRAM REPORT FORM**

MUNICIPALITY:

Section I The member will receive 2 points per quarter, 8 points annually for having a Safety Delegate appointed. *(2 points awarded per quarter)*

Name of Safety Coordinator:

Section II Conduct at least one Safety Committee meeting per quarter with representation from each department and review of accidents. *(5 points per quarter)*

Date quarterly Safety Committee meeting was held:

Section III Conduct group safety training: tool box talks, MSI classes, MEL videos, and other safety training programs. *(2 point per group training event, 8 points max per quarter)*

Number of training events completed during the quarter:

Section IV Perform Job Site Observation and Monthly Self-Inspections. Maintain JSOs and inspection forms from various departments. *(2 point each JSO or self inspection, 8 points max per quarter)*

Number of JSOs / facility inspections completed during the quarter:

Section V Completion of annual review of motor vehicle records for all employees who drive Municipal vehicles or personal vehicles on Municipal business. *(8 points annually)*

of Employees: Date Completed:

EXTRA CREDIT

Section VI Completion of additional safety committee meetings. *(2 points per additional meeting / max of 4 points per quarter)*

Number of extra safety committee meeting during the quarter:

Section VII Completion of additional safety checklists and/or job site observations. *(1 point per additional event / max of 4 points per quarter)*

Number of extra credit items completed during the quarter:

Submitted By: Title: Date

**NOTE: PLEASE MAINTAIN DOCUMENTATION ON SITE
TO BE REVIEWED BY RISK CONTROL DURING REGULAR VISITS**