

MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND AGENDA
MEETING: JANUARY 8, 2020
HANOVER TOWNSHIP MUNICIPAL BUILDING
12:00 P.M.

- MEETING CALLED TO ORDER – PLEDGE OF ALLEGIANCE**
- OPEN PUBLIC MEETING NOTICE READ**
- ROLL CALL OF FUND COMMISSIONERS**
- APPROVAL OF MINUTES:** December 11, 2019 Open (Appendix I)
 December 11, 2019 Closed to be distributed

Motion to Accept the December 11, 2019 Open & Closed Minutes

- Motion by _____ Seconded by _____
- Vote Yea Nay Abstain*

- CORRESPONDENCE--None**

ADJOURN SINE DIE MEETING

Chair vacated - Executive Director asked to run meeting

- ROLL CALL OF FUND COMMISSIONERS**

 - Nominating Committee Report**—Commissioner Tempesta will give the committee’s report on 2020 nominations.

 - ELECTION OF OFFICERS AND FIVE-MEMBER EXECUTIVE COMMITTEE**
 - o **Executive Director explains offices**

 - ATTORNEY SWEARS IN OFFICERS, EXECUTIVE COMMITTEE AND FUND COMMISSIONERS**
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MONTHLY COMMITTEE REPORTS:

Committees:

- Membership, Marketing & Coverage Committee, Jon Dunleavy, Chair, Bloomingdale Borough** – The committee met prior to the JIF meeting on December 11th at Hanover Municipal Building. Minutes are attached in Appendix II.

- Finance Committee, Jon Rheinhardt, Chair, Wharton Borough** – No report.

- Safety Committee, Carolyn Rinaldi, Chair, Mount Arlington Borough.** – The Safety Committee will meet on January 8th at 11:00 a.m. at Hanover prior to the JIF meeting. A report will be provided at the meeting.

- Contracts and Rules Committee, Ralph Blakeslee, Chair, Netcong Borough** – Committee met via conference call on January 2nd to review the fee request for J.A. Montgomery. Minutes are attached in Appendix III. We are in the process of scheduling a follow up on that matter. In addition, Committee reviewed cyber training and recommended the Fund issue a competitive contracting bid to continue with this type of training. Resolution 12-20 would authorize that release.

- Legal Review Committee, William Close, Chair, Sparta Township** — The committee met on January 3rd at 1:30 at PERMA’s office in Parsippany. Resolution 10-20 establishes the 2020 panel.

- Claims Review Committee, Brian McNeilly, Chair, Stanhope Borough** – The committee will meet on January 7th at 11:00 a.m. at PERMA’s office, in Parsippany 9 Campus Drive, 2nd floor.

- PROFESSIONAL SERVICES (Resolution 1-20)** Page 1
- ORGANIZATIONAL RESOLUTIONS (Resolutions 2-20 thru 11-20)** Pages 4-26
 - Designation of Interest rates for Delinquent Assessments
 - Designation of Bank Depositories
 - Cash Management Plan
 - Designation of Authorized Signatories
 - Designation of Regular Meeting Times and Place
 - Designation of Service of Process
 - Designation of Official Newspapers
 - Designation of Secretary as custodian of records
 - Resolutions for POL/EPL, VD&O and Cyber Security Liability
 - 2020 Risk Management Plan
 - 2020 Legal Defense Panel
 - Informal Claims Mediation Process

PROFESSIONAL REPORTS:

- EXECUTIVE DIRECTOR/ADMINISTRATOR – PERMA Risk Management Services – Cate Kiernan**
 - Resolution 12-20 Authorizing Cyber Security Training Vendor..... Page 27
 - Monthly Report..... Page 28
- TREASURER – Grace Brennan**
 - Resolution 13-20 (January 2020 bills list)..... Page 47
 - Monthly Reports Page 49
- ATTORNEY – Fred Semrau, Esquire**
 - MEL Helpline bulletin Page 56
- UNDERWRITING MANAGER–Conner Strong & Buckelew–Edward Cooney**
 - Monthly Certificates Issued (11/22/2019 To 12/22/2019) To be distributed
 - Cyber Risk Management Compliance Report Page 57
 - Memorandum: MEL 2020 Cyber Insurance Renewal..... Page 58
- SAFETY DIRECTOR – JA Montgomery Risk Control Services – Brian Maitland**
 - Monthly Report and Agenda..... Page 60
- MANAGED CARE – FMCO – Suzanne Rajsteter/ Mary Bresadola**
 - Monthly Report..... Page 70
- MOTION FOR EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: PERSONNEL- SAFETY & PROPERTY OF PUBLIC LITIGATION**
 - Motion by_____ Seconded by_____ Vote
 - Workers Compensation Claims –Caty Lambe, Qual Lynx
 - Liability Claims – Janine Leahy, Lenape Claims Management, Inc.
- MOTION TO RETURN TO OPEN SESSION**
 - Motion by_____ Seconded by_____ Vote
- Motion to Approve Claim Authority Payments as Presented in Executive Session, Executive Director’s Report, Resolution 2-20 Establishing a Fiscal Management Plan, Resolution 3-20 Establishing Public Meeting Procedures, Resolution 4-20 Establishing a Fund Records Program, Resolution 5-20 Resolution Awarding Service Contract for POL/EPL Liability coverage, Resolution 6-20 Awarding Service Contract for Optional Volunteer Directors and Officers Liability coverage, Resolution 7-20 Awarding Service Contract for Cyber Liability Coverage, Resolution 8-20 Awarding Service Contract for Excess Cyber Liability Coverage , Resolution 10-20 Establishing a Legal Defense Panel, Resolution 11-20 Informal Mediation Process, Resolution 12-20 Authorizing Hiring Cyber Security Training Vendor , Resolution 13-20 Approving the January Bill Lists,; Treasurer’s Reports, Attorney’s Reports, Underwriting Manager’s Reports - Monthly Certificates, Safety Director’s Reports, and Managed Care Provider’s Reports**
 - Motion by_____ Seconded by_____ Vote
- OLD BUSINESS**
- NEW BUSINESS**
- PUBLIC COMMENT**
- MEETING ADJOURNED**