

# MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND

## AGENDA AND REPORTS SEPTEMBER 14, 2022 12:00 P.M.

### HANOVER MUNICIPAL BUILDING

1000 Route 10  
Whippany, NJ 07981

#### STATEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

- I. sending sufficient notice to the Daily Record and The Star Ledger
- II. advance written notice of this meeting was filed with the Clerk/Administrator of each member municipality and,
- III. posting this notice on the Public Bulletin Board of all member municipalities
- IV. during a remote meeting, participants, including members of the public, may be muted by the host, however there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request.

Please note: Commissioners are increasingly requesting email copies of agendas, notices, and mailings. If you wish to have such items sent electronically, please notify your Customer Service Representative by email at [JaineT@permainc.com](mailto:JaineT@permainc.com). Instruct us on whether you want only emails, or emails and hardcopies. Thank you.

**MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND  
AGENDA MEETING:  
SEPTEMBER 14, 2022  
12:00 PM  
HANOVER MUNICIPAL BUILDING**

---

- MEETING CALLED TO ORDER – PLEDGE OF ALLEGIANCE
- OPEN PUBLIC MEETING NOTICE READ
- ROLL CALL OF COMMISSIONERS
- APPROVAL OF MINUTES:   **July 13, 2022 Open (Appendix I)**  
  **July 13, 2022 Closed (to be distributed)**

**Motion to Approve the JULY 13, 2022 Open & Closed Minutes**

Minutes Motion: \_\_\_\_\_ Second: \_\_\_\_\_

- Correspondence: ..... **None**
- 

**MONTHLY COMMITTEE REPORTS:**

- Membership, Marketing & Coverage Committee, James Lampmann, Butler** – No report.
- Finance Committee, Jason Gabloff, Chair** – The committee will schedule a meeting in the coming weeks to discuss the draft of the 2023 budget.
- Safety Committee, William Huyler, Chair** – No report.
- Contracts and Rules Committee, Ralph Blakeslee, Chair** – No report.
- Legal Review Committee, Adam Brewer, Chair** – No report.
- Claims Review Committee, Mitchell Stern, Chair** – The committee will meet at PERMA’s office at 9 Campus Drive, Parsippany on Monday, September 12th at 11:00 a.m. A Zoom video option will be available.

**PROFESSIONAL REPORTS:**

---

- ACTUARY – Kyle Mrotek - The Actuarial Advantage**  
Report on the duties of the Actuary
  
- EXECUTIVE DIRECTOR/ADMINISTRATOR—PERMA Risk Management Services – Cathleen Kiernan**  
Monthly Report..... Page 1
  
- TREASURER—Grace Brennan**  
Confirmation of payments August 2022 bills list ..... Page 40  
Resolution 25-22 September 2022 Bills List ..... Page 42  
Monthly Reports June ..... Page 44  
Monthly Reports July..... Page 51
  
- ATTORNEY – Fred Semrau, Esquire**  
Memorandum: Policy Governing Off-duty Use of Vehicles ..... Page 58
  
- UNDERWRITING MANAGER—Conner Strong & Buckelew—Edward Cooney**  
Monthly Certificates Issued (6/22/22-7/22/22)..... Page 61  
Monthly Certificates Issued (7/22/22-8/22/22)..... Page 70  
Cyber Risk Management Compliance Report as of August 2022 ..... Page 74
  
- SAFETY DIRECTOR – JA Montgomery Consulting – Brian Maitland**  
Monthly Report and Agenda..... Page 76
  
- MANAGED CARE – First Managed Care Option – Kelly Royce / Mary Bresadola**  
Monthly Report..... Page 80
  
- MOTION FOR EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: PERSONNEL- SAFETY & PROPERTY OF PUBLIC LITIGATION**  
Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: \_\_\_\_\_  
Workers Compensation Claims – Claudia Acosta, Qual Lynx  
Property and Liability Claims – Theresa Laoudis, Lenape Claims Management, Inc.

- MOTION TO RETURN TO OPEN SESSION:**  
  
Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: \_\_\_\_\_

**Motion to Approve Claim Authority Payments as Presented in Executive Session, Executive Director’s Report; Resolution 25-22 Approving September Bills List; Treasurer’s Reports; Attorney’s Reports; Underwriting Manager’s Reports; Monthly Certificates; Safety Director’s Reports; And Managed Care Provider’s Reports**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

- OLD BUSINESS**
- NEW BUSINESS**
- PUBLIC COMMENT**
- MEETING ADJOURNED**