

# MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND

## AGENDA AND REPORTS

APRIL 12, 2023

12:00 P.M.

### HANOVER MUNICIPAL BUILDING

1000 Route 10

Whippany, NJ 07981

#### STATEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

- I. sending sufficient notice to the Daily Record and The Star Ledger
- II. advance written notice of this meeting was filed with the Clerk/Administrator of each member municipality and,
- III. posting this notice on the Public Bulletin Board of all member municipalities
- IV. during a remote meeting, participants, including members of the public, may be muted by the host, however there will be an opportunity for them to participate and speak during the public portion of the meeting where participants will be unmuted at their request.

Please note: Commissioners are increasingly requesting email copies of agendas, notices, and mailings. If you wish to have such items sent electronically, please notify your Customer Service Representative by email at [JaineT@permainc.com](mailto:JaineT@permainc.com). Instruct us on whether you want only emails, or emails and hardcopies. Thank you.

**MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND  
AGENDA MEETING:  
APRIL 12, 2023  
12:00 PM  
HANOVER MUNICIPAL BUILDING**

---

- MEETING CALLED TO ORDER – PLEDGE OF ALLEGIANCE
- OPEN PUBLIC MEETING NOTICE READ
- ROLL CALL OF COMMISSIONERS
- APPROVAL OF MINUTES: MARCH 8, 2023 Open (Appendix I)

Motion to Approve the MARCH 8, 2023 Open Minutes

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

- Correspondence: ..... None
- 

**MONTHLY COMMITTEE REPORTS:**

- Membership, Marketing & Coverage Committee, James Lampmann, Butler** – No report.
- Finance Committee, Jason Gabloff, Chair** – No report.
- Safety Committee, William Huyler, Chair** – Attached is the Safety Incentive Program Scorecard for 2022 reviewed by the Safety Committee last month. The fund has issued vouchers for members to complete for their safety awards.
- Contracts and Rules Committee, Ralph Blakeslee, Chair** – The committee held a virtual meeting on April 6<sup>th</sup>. The purpose of the meeting was to discuss the need for property appraisals. Minutes are included in Appendix II.
- Legal Review Committee, Adam Brewer, Chair** – No report.
- Claims Review Committee, Mitchell Stern, Chair** – The committee will meet on Monday, April 10th at 11:00 a.m. at PERMA’S office, 9 Campus Drive, Parsippany, NJ.

**PROFESSIONAL REPORTS:**

---

**EXECUTIVE DIRECTOR/ADMINISTRATOR—PERMA Risk Management Services – Cathleen Kiernan**  
Monthly Report..... Page 1  
Resolution 19-23 Authorizing Competitive Contract Request for Property Appraisal Professional..... Page 5

**TREASURER—Grace Brennan**  
Resolution 18-23 March 2023 Bills List (corrected) ..... Page 29  
Resolution 20-23 April 2023 Bills List ..... Page 31  
Monthly Reports February 2023 ..... Page 35

**ATTORNEY – Fred Semrau, Esquire**  
MEL Bulletin -- Public Entity Websites ..... Page 42

**UNDERWRITING MANAGER—Conner Strong & Buckelew—Edward Cooney**  
Monthly Certificates Issued (2/22/23-3/22/23) ..... Page 44  
Cyber Risk Management Compliance Report as of April 2023 ..... Page 53

**SAFETY DIRECTOR – JA Montgomery Consulting – Brian Maitland**  
Monthly Report and Agenda..... Page 55

**MANAGED CARE – First Managed Care Option – Kelly Royce / Mary Bresadola**  
Monthly Report..... Page 58

**CLAIMS ADMINISTRATION – Claudia Acosta, Qual-Lynx / Theresa Laoudis, Lenape Claims Management, Inc.**

**MOTION FOR EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES: PERSONNEL- SAFETY & PROPERTY OF PUBLIC LITIGATION**  
Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: \_\_\_\_\_

**MOTION TO RETURN TO OPEN SESSION:**  
Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote: \_\_\_\_\_

**Motion to Approve Claim Authority Payments as Presented in Executive Session, Executive Director’s Report; Resolution 18-23 Approving Corrected March bills list; Resolution 20-23 Approving April Bills List; Treasurer’s Reports; Attorney’s Reports; Underwriting Manager’s Reports; Monthly Certificates; Safety Director’s Reports; And Managed Care Provider’s Reports**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Roll Call Vote: \_\_\_\_\_

- OLD BUSINESS**
- NEW BUSINESS**
- PUBLIC COMMENT**
- MEETING ADJOURNED**