

**MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND
OPEN MINUTES MEETING – June 10, 2020
VIA TELECONFERENCE CALL
12:00 PM**

Meeting of Fund Commissioners was called to order by Chairman McNeilly, who read the Open Public Meeting Notice as follows: In accordance with the Open Public Meetings Act, notice of this meeting was provided by:

- I. sending sufficient notice to the Daily Record and The Star Ledger
- II. advance written notice of this meeting was filed with the Clerk/Administrator of each member municipality and,
- III. posting this notice on the Public Bulletin Board of all member municipalities

Chairman McNeilly asked for Roll Call.

ROLL CALL OF 2020 EXECUTIVE COMMITTEE:

Stanhope	Brian McNeilly, Chairman	Present
Mount Arlington	Carolyn Rinaldi, Secretary	Present
Denville	Michael Guarino	Present
Netcong	Ralph Blakeslee	Present
Wharton	Jon Rheinhardt	Present
East Hanover	Joseph Tempesta	Present
Pequannock	Adam Brewer	Present

ROLL CALL OF 2020 FUND COMMISSIONERS:

Andover	Diana Francisco	Absent
Bloomingtondale	Jon Dunleavy	Absent
Boonton Town	Neil Henry	Present
Boonton Township	Douglas Cabana	Absent
Butler	Jim Lampmann	Present
Chatham Township	Robert Hoffmann	Present
Chatham Borough	Stephen Williams	Absent
Chester	Margaret Nordstrom	Absent
Dover	Carlos N. Sanchez	Absent
Essex Fells	Francine Paserchia	Absent
Florham Park	Bill Huyler	Absent
Frelinghuysen	Donna Zilberfarb	Absent
Hanover	Silvio Esposito	Present
Hawthorne	Eric Maurer	Absent
Hopatcong	Ronald Tappan	Present
Kinnelon	James Frieda	Absent
Lincoln Park	Perry Mayers	Absent
Long Hill	Nancy Malool	Absent
Madison	James Burnet	Absent
Mendham Borough	Joyce Bushman	Absent
Mendham Township	Karen Fornaro	Absent

Millburn	Jason Gabloff	Absent
Montville	Victor Canning	Present
Morris Plains	June Uhrin	Absent
Mount Olive	Claudia Tomasello	Present
Mountain Lakes	Mitchell Stern	Present
North Caldwell	Kevin O'Sullivan	Absent
Pompton Lakes	Kevin Boyle	Absent
Randolph	Darren Maloney	Present
Ringwood	Scott Heck	Absent
Riverdale	Paul Carelli	Absent
Rockaway Borough	Patricia Bussow	Absent
Rockaway Township	Lisa Palmieri	Absent
South Orange Village	Adam Loehner	Absent
Sparta	Bill Close	Absent
Washington Twp	Andrew Coppola	Absent
West Caldwell	Nikole Baltycki	Absent
West Milford	William Senande	Absent

2020 FUND COMMISSIONER ALTERNATES:

Stanhope	Dana Mooney (Alt.)	Absent
Mount Arlington	Kayleen Knight (Alt.)	Absent
Denville	Steven Ward (Alt.)	Absent
Netcong	Elmer Still	Absent
Wharton	Bill Hamilton (Alt.)	Absent
East Hanover	Kenneth Huelbig (Alt.)	Absent
Andover	Toni Grisaffi (Alt.)	Present
Bloomington	Sherry Gallagher (Alt.)	Absent
Boonton Town	Cynthia Oravits (Alt.)	Absent
Butler	James Kozimor (Alt.)	Absent
Chatham Township	Debra King (Alt.)	Absent
Chatham Borough	Thaddeus Kobylkarz	Absent
Chester	Denean Probosco (Alt.)	Absent
Dover	John Schmidt (Alt.)	Present
Florham Park	Cindy Phillips (Alt.)	Absent
Hanover	Mark Roddy (Alt.)	Absent
Hawthorne	Jennifer Scully (Alt.)	Absent
Kinnelon	Charlie Daniel	Absent
Lincoln Park	Dina Valente-Stoel (Alt.)	Absent
Mendham Borough	Jeff Cooper	Absent
Mendham Township	Debra Bonanno (Alt.)	Absent
Millburn	Alex McDonald (Alt.)	Absent
Montville	June Hercek (Alt.)	Present
Morris Plains	Michael Koroski	Absent

Mount Olive	Andrew Tatarenko (Alt.)	Absent
Mountain Lakes	Marcy Gianattasio (Alt.)	Absent
North Caldwell	Tami Michelotti (Alt.)	Absent
Rockaway Borough	Patricia Reiche (Alt.)	Present
Rockaway Township	Patricia Seger (Alt.)	Absent
Sparta	Michele Landtau (Alt.)	Present
Washington Twp	Roger Read (Alt.)	Absent
West Caldwell	William Wallace (Alt.)	Absent
West Milford	Catherine Shanahan	Absent

APPOINTED OFFICIALS PRESENT:

Executive Director/ Administrator

PERMA Risk Management Services

Cathleen Kiernan

Attorney/Litigation Management

Dorsey & Semrau, Esq.

Fred Semrau, Esq.

Underwriting Manager

Conner Strong & Buckelew

Safety Director

J.A. Montgomery Risk Control

Brian Maitland

Michael Brosnan

Treasurer

Grace Brennan

Liability Claims Service

D&H Alternative Risk Solutions, Inc.

Theresa Laoudis

Workers Compensation
Claim Service

Qual-Lynx

Claudia Acosta

Managed Care

FMCO

Suzanne Rajsteter

Auditor

Nisivoccia LLP

Bud Jones

Actuary

Actuarial Advantage

ALSO PRESENT:

Lori Dent, Montville Recreation Director

Amy Pieroni, Acrisure

Lindsay Travali, Acrisure

Sharon Cooper, Public Entity Advocates

Dominic Cinelli, Brown & Brown Insurance

David Vozza, The Vozza Agency

Matthew Struck, Treadstone Risk Management

Pat Cassidy, RD Parisi

Dave Sgalia, Cupo Insurance Agency
Patty Esposito, Marsh USA
Charlotte Wendland, Henry O. Baker Insurance Group
Robyn Walcoff, PERMA
Sandy Cantwell, PERMA

APPROVAL OF MINUTES -

May 13, 2020 Open & Closed minutes and February 2020 Closed minutes:

**MOTION TO APPROVE OPEN MINUTES OF MAY 13, 2020 and FEBRUARY 2020
CLOSED MINUTES:**

Motion: Commissioner Esposito
Second: Commissioner Guarino

May 13, 2020 Open Minutes:

Vote: 16 Ayes, 4 Abstains
(Commissioners Tempesta, Tappan, Canning, Reiche (Alt))

February 2020 Closed Minutes:

Vote: 14 Ayes, 1 Nay (Commissioner Schmidt), 5 Abstains
(Commissioners Tempesta, Lampmann, Canning, Grisaffi (Alt), Reiche (Alt))

CORRESPONDENCE – None.

MONTHLY COMMITTEE REPORTS:

Membership, Marketing & Coverage Committee, John Dunleavy, Chair, Bloomingdale Borough
No report.

Finance Committee, Jon Rheinhardt, Chair, Wharton Borough – Committee Chairman Rheinhardt said the Morris Finance Committee met via conference call on June 5th and reviewed the year-end financials with the auditor. Also discussed was changing the Fund’s installment billing from twice a year to quarterly, and keeping all four payments within the calendar year. If a member is in need of assistance, they should let the committee know. Executive Director said the due dates will be August 1st and November 15th.

Committee Chairman Rheinhardt said the Morris JIF is the first JIF to join the JCMI investment program and he welcomed Fund Treasurer Grace Brennen, who attended the last JCMI meeting and subsequently joined to become the 4th member of the JCMI Operating Committee.

Safety Committee, Carolyn Rinaldi, Chair, Mount Arlington Borough – Safety Committee met on May 29th to discuss the Fund’s position on summer camps. Executive Director said Fund Attorney Semrau and the Safety committee were getting requests for advice and guidance on opening summer camps, which prompted a meeting with the committee to discuss the JIF’s response. The documents included with the agenda are drafts and have not been distributed other than with the JIF agenda. Fund Attorney said the fund will always cover member activities, however the challenges to maintain the recommended standards are extensive. Commissioner Landtau raised concerns with the JIF making a recommendation. Discussion ensued, and after hearing many perspectives, it was agreed that government guidelines are changing weekly, if not daily. JIF Safety Director Brian Maitland said that JAM has been creating bulletins to inform members, and most recently has drafted a waiver template for summer camp attendees and a timeline of the executive orders and the links to research each topic. Fund Attorney and Safety Committee Chairwoman Rinaldi agreed that the general consensus is to withhold a formal communication regarding summer camps, and continue to rely on the bulletins for

guidance and support. Mr. Maitland said the reopening timeline and resource bulletin is schedule to be released to all JIFS this week, however he will have his office email it out to Morris JIF today.

Contracts and Rules Committee, Ralph Blakeslee, Chair, Netcong Borough – No report.

Legal Review Committee, William Close, Chair, Sparta Township – No report.

Claims Review Committee, Mitchell Stern, Chair, Mountain Lakes Borough – The committee met on June 8th via conference call and recommended approval of payment authority requests 7 Workers’ Compensation Claims totaling Payment Authority Requests of \$249,960.15, 2 Property Claims totaling Payment Authority Requests of \$39,243.00 and 5 Liability Claims totaling Payment Authority Requests of \$928,906.66. The PARs were emailed in advance of today’s meeting and any questions or concerns should be sent to the Fund Attorney or the Executive Director.

Audit Report as of December 31, 2019 – Fund Auditor Bud Jones reviewed the Auditor’s Report as of December 31, 2019 and the Actuary’s Valuation Report. Fund Auditor reviewed earned assessment revenue, expenses and changes in investments, joint ventures, and investment incomes. The fund’s net position is at \$12.8M and the financials are in excellent condition. There was one finding in regards to a 3rd party claims administrator report that will be issued this month, which is in compliance with their contract.

EXECUTIVE DIRECTOR/ADMINISTRATOR REPORT:

Actuary Report as of December 31, 2019 The actuary develops the incurred but not yet reported reserves and provides them to the auditor and this report is reflected in the year-end audit as well.

Motion to Approve Year-End Financials as of December 31, 2019 as presented, adopt Resolution 27-20 and execute the Group Affidavit indicating that members of the Executive Committee have read the General Comments Section of the Audit Report

Motion: Commissioner Guarino
Second: Commissioner Hoffmann
Roll Call: 19 Ayes, 1 Abstain (Commissioner Schimdt (Alt))

Assembly Bill 3971/Senate Bill 2475: The MEL Board of Fund Commissioners suggested member JIFs adopt Resolutions supporting bills introduced by Assemblymen Benson and Coughlin bill A-3971 and Senator Singleton bill 2475. The companion bills authorize local units to issue “coronavirus relief bonds” to allow them to borrow money, with a ten-year payback period, to cover shortfalls and unanticipated costs that are a direct result of the COVID-19 pandemic. Communications have already been distributed to members. Resolution 28-20 confirming the support of the Morris County Municipal Joint Insurance Fund is added to the consent agenda. Commissioner Rheinhardt said he has been working with Senator Singleton and they have been able to add additional sponsors. This bill gives municipalities a lot of flexibility to cover expenses in a ‘revenue starvation’ event such as the pandemic. There are a few other bills being discussed however he encourages townships to support the two bills as presented.

Added to the consent agenda: Resolution 28-20 supporting the enactment of Assembly Bill 3971 and Senate Bill 2475 to authorize the issuance of Coronavirus Relief Bonds by Municipalities and Counties.

Residual Claims Fund – The RCF met on Wednesday, June 3, 2020 via teleconference. Commissioner Rheinhardt’s report is enclosed.

EJIF- The EJIF met on Wednesday, June 3, 2020 via teleconference. Commissioner Rheinhardt's report is enclosed.

MEL JIF – The MEL met on Wednesday, June 3, 2020 via teleconference. Commissioner Rheinhardt's report is enclosed. Executive Director said the MEL budget was adopted at the June meeting, which is early this year for the intention of giving the JIFs a solid understanding as they start their own budgets of where the MEL stands financially. The MEL is researching a few initiatives to help manage the changing commercial market and associated costs, such as changing limits, increasing retention, and starting a captive.

Fund Professionals: The Fund's professional service agreements with the Executive Director, Litigation Manager, Treasurer and Underwriting Manager are set to expire at the end of the year. Resolution 29-20 authorizing the Executive Director to release Competitive Contracting RFPs is added to the consent agenda. The RFQs will be issued in the July timeframe with a September due date.

2020 Coverage Documents – The fund office is preparing to begin distributing the 2020 coverage documents to all Fund Commissioners and Risk Managers.

EPL Compliance Program: The MEL approved the revised Personnel Manuals and Employee Handbooks at their June 3rd meeting. Following some minor adjustments, the documents will be uploaded to the MEL webpage and members will be notified when they are available. Compliance deadline has been moved to June 2021. Delivery options for the Managers & Supervisors training and Police training is being discussed with JAM.

Cyber Task Force: The MEL's Cyber Task Force met on May 15th. The Task Force has begun the process of revising the MEL's Cyber Risk Management Program. It is anticipated that a few requirements will be removed and some added, however members currently compliant will be grandfathered into the updated program.

D2 Cybersecurity Status Report— The monthly status report from the cyber security provider which recaps member participation and training to date was included in the agenda. The Fund is in the process of working with D2 to resume training.

Crossing Guard training –Due to the Covid-19 pandemic all training classes at the Academy are suspended until further notice. There are some DVD and online training available.

2020 Financial Disclosures: The Division of Local Government Services distributed a notice that online filings could begin on Monday March 30th for JIF Commissioners, as well as, any other municipal related positions that require filing. Emails were sent to Fund Commissioners and Professionals. To date 38 Fund Commissioners have already completed their filing.

In light of the circumstances surrounding COVID-19, the Local Finance Board, at its meeting of April 22, 2020, voted to extend the date at which the Board would take enforcement action against non-filers of the 2020 FDS until July 31, 2020 from the statutory deadline of April 30, 2020.

NJUA Safety Expo 2020: The New Jersey Utility Authorities JIF (NJUA) and the Municipal Excess Liability Joint Insurance Fund (MEL) have had to cancel the NJUA Safety Expo scheduled for June 19th at the Middlesex Fire Academy. Each year, the Expo is held in two locations; one in June and the second in September. A decision has not yet been made for the September training.

Due Diligence Reports: Included in the agenda for members' review. The Financial Fast Track as of April 30th shows the Statutory Surplus stands at \$6.5m, which is up slightly from year end. Line 9 of the report was added to show the RCF Surplus Trigger, which ensures the RCF reserves and IBNR do not go below 12.5%. Executive Director said this replaces prior practices of strengthening the confidence factor of

Incurred But Not Reported in the valuation just before transferring a year to the Residual Claims Fund. The LTAF reports do not include the Covid claims. The Fund is able to track them separately and may provide some reporting for just those claims. The expectation is to combine all Covid claims into one occurrence, however we are waiting for the excess workers' compensation carrier, Safety National, to release their global response.

Executive Director's Report Made Part of Minutes.

TREASURER:

The following June 2020 bills list was included for approval on the consent motion as Resolution 30-20 and the imprest transfers for the month of April.

June 2020	
Closed	\$1,679,740.84
2019	\$19,703.00
2020	\$191,846.58
Total	\$1,891,290.42

CLAIMS PAYMENT AND IMPREST TRANSFERS AS OF APRIL 2020:

CLOSED	\$384.00
2016	\$28,867.24
2017	\$69,838.37
2018	\$71,942.51
2019	\$221,696.30
2020	\$193,368.99
TOTAL	\$586,097.41

Treasurer's Report Made Part of Minutes.

ATTORNEY:

Fund Attorney said the JCMI has invested a total of \$76M in MEL members, and \$17M of that is in members of the Morris JIF. The success is due to the work of the Financial Advisors, Asset Manager, Jon Rheinhardt (MEL Investment Chair), Chuck Cuccia (RCF/EJIF Treasurer), Mike Zambito (MEL Treasurer) and Perma. The last qualification a week ago showed over \$200,000 in benefits to the members; it's really come at a terrific time and the results are evident.

The MEL Helpline continues to be available and they are seeing more calls as members are dealing with a lot of unique challenges.

The updated EPL handbook is on track to release by end of June, and members will be given ample time to review with their administration and town attorney. A memo will be sent out soon for implementation.

Lastly, Executive Director, Legal Review Committee Chairman Close and himself met to discuss topics to present to the committee. The committee continues to review case assignments. Courts

are reduced in activity and there are no decisions to report at this time, however they continue to follow and review the two claims they believe are fraudulent.

UNDERWRITING MANAGER:

No Report.

CERTIFICATES OF INSURANCE: Report on Certificates issued and Cyber report submitted for information.

Underwriting manager's report made part of minutes

SAFETY DIRECTOR:

Safety Director said they have been able to perform a few reviews of playgrounds, etc, and have been able to conduct meetings via Zoom. Please refer to the June webinar schedule, as in-person classes are indefinitely canceled. Twelve topics were introduced via webinars in June, and they plan on double that many in July. Note there is a new class in July called Administration Overview which will instruct on the tools available in the MEL Learning Management System. Lastly, MSI Now, the 'Netflix' for safety, offers 130 videos for on-demand training. Both MSI Now and the webinars can be viewed individually or as a group.

Safety Director's Report Made Part of Minutes.

MANAGED CARE: Managed Care Account Manager Suzanne Rajsteter gave an overview of the case load managed and the financials. In response to the Executive Director, FMCO Account Manager said she expects to see the number of same day surgeries begin to increase as doctors are allowed to treat the backlog of non-life threatening conditions. Patients are being asked to quarantine a few days before surgery and will be tested for Covid-19. Claims Account Manager Claudia Acosta said that for workers' comp claims, the quarantine time for 3 days and the Covid test would be covered under worker's comp, assuming the claim is accepted as work related.

Managed Care Provider's Report Made Part of Minutes

MOTION TO APPROVE CLAIM AUTHORITY PAYMENTS AS DISTRIBUTED ELECTRONICALLY, EXECUTIVE DIRECTOR'S REPORT, RESOLUTION 28-20 SUPPORTING ASSEMBLY BILL 3971 AND SENATE BILL 2475, RESOLUTION 29-20 AUTHORIZING THE EXECUTIVE DIRECTOR TO RELEASE COMPETITIVE CONTRACTING RFPS, RESOLUTION 30-20 APPROVING THE JUNE BILLS LIST, ATTORNEY'S REPORTS, UNDERWRITING MANAGER'S REPORTS, SAFETY DIRECTOR'S REPORTS, AND MANAGED CARE PROVIDER'S REPORTS

Moved: Commissioner Rheinhardt
Second: Commissioner Stern
Roll call Vote: Unanimous

OLD BUSINESS:

Commissioner Guarino asked for the process to sign and execute the affidavit for filing the audit report. Executive Director said each member will be asked to print, sign, scan and return via email to the Fund office. Fund Attorney confirmed that a computer signature would be acceptable if members are not able to print and scan.

NEW BUSINESS:

Commissioner Schmidt thanked the Claims Committee for making the June Claims meeting available to him, and he found it very informative.

PUBLIC COMMENT:

None.

MOTION TO ADJOURN:

Moved: Commissioner Tappan
Second: Commissioner Guarino
Vote: Unanimous

Meeting Adjourned: 1:03 PM
Sandy Cantwell, Assisting Secretary
For Carolyn Rinaldi, Secretary
Date prepared: June 30, 2020

Resolution No. 27-20

**Resolution of Certification
Annual Audit Report for Period Ending December 31, 2019**

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2019 has been filed by the appointed Fund Auditor with the Secretary of the Fund as per the requirements of N.J.S.A. 40A:5-6 and N.J.S.A. 40A:10-36, and a copy has been received by each member of the EXECUTIVE COMMITTEE, and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the EXECUTIVE COMMITTEE of the Fund shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the EXECUTIVE COMMITTEE have reviewed, as a minimum, the sections of the annual audit entitled:

General Comments
and
Recommendations

and

WHEREAS, the members of the EXECUTIVE COMMITTEE have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments
and
Recommendations

as evidenced by the group affidavit form of the EXECUTIVE COMMITTEE.

WHEREAS, such resolution of certification shall be adopted by the EXECUTIVE COMMITTEE no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board, and

WHEREAS, all members of the EXECUTIVE COMMITTEE have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the EXECUTIVE COMMITTEE to the penalty provisions of R.S. 52:27BB-52 - to wit:

R.S. 52:27BB-52 - "A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office."

NOW, THEREFORE, BE IT RESOLVED, that the EXECUTIVE COMMITTEE of the Morris County Municipal Joint Insurance Fund, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey, dated July 30, 1968, and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON JUNE 10, 2020.

Carolyn Rinaldi, Fund Secretary

RESOLUTION 28-20

A RESOLUTION OF THE MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND SUPPORTING THE ENACTMENT OF ASSEMBLY BILL NO. 3971 AND SENATE BILL NO. 2475 TO AUTHORIZE THE ISSUANCE OF CORONAVIRUS RELIEF BONDS BY MUNICIPALITIES AND COUNTIES

WHEREAS, municipalities and counties throughout New Jersey are facing unprecedented financial challenges, including significant loss of revenue and unanticipated spending, due to the ongoing COVID-19 State of Emergency and Public Health Emergency; and

WHEREAS, without relief, local government may have to significantly reduce services and layoff personnel; and

WHEREAS, in response to these conditions, Assemblymen Benson and Coughlin introduced A-3971 and Senator Singleton introduced S-2475, which authorizes local units to issue “coronavirus relief bonds” to allow them to borrow money, with a ten-year payback period, to cover shortfalls and unanticipated costs that are a direct result of the COVID-19 pandemic; and

WHEREAS, such bonds will provide local units with the flexibility to ensure continuation of essential services; and

WHEREAS, the NJMEL, through its member Joint Insurance Funds, provides insurance coverage to almost 65% of municipalities throughout the State, which has resulted in savings to taxpayers of over \$3 billion dollars over three decades; and

WHEREAS, to assist members in this emergency, the MEL is purchasing up to \$100 million in short term bonds to help stabilize the bond market for its members; and

WHEREAS, at its meeting on June 3rd, the MEL adopted an insurance rate freeze for 2021 that will help its member JIFs plan their 2021 budgets.

NOW, THEREFORE BE IT RESOLVED, that the Morris County Municipal Joint Insurance Fund hereby affirms its support for the enactment of A-3971 and S-2475.

BE IT FURTHER RESOLVED that the Secretary of the Morris County Municipal Joint Insurance Fund shall be directed to transmit a copy of this Resolution to the Governor, Senate President and Assembly Speaker.

Adopted this 10th day of June 2020.

Brian McNeilly, Chairman

Carolyn Rinaldi, Secretary

RESOLUTION 29-20

**MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND
RESOLUTION AUTHORIZING THE HIRING
OF VARIOUS CONSULTING, PROFESSIONAL SERVICES, CONSULTING AND OTHER SERVICES
THROUGH THE COMPETITIVE CONTRACTING PROCESS**

WHEREAS, the Morris County Municipal Joint Insurance Fund (Hereinafter the “Fund”) has a need for the following services to be provided for the efficient operation of the Fund;

EXECUTIVE DIRECTOR
LITIGATION MANAGEMENT
TREASURER
UNDERWRITING MANAGER

and

WHEREAS, the Fund under the authority of (N.J.S.A. 11:15-2.4) is subject to the auspices of the New Jersey Local Publics Contract Law for its procurement at (N.J.S.A.40A:11-1); and

WHEREAS, such desired services are currently available to be provided through the competitive contracting process under the New Jersey Local Publics Contract Law, (N.J.S.A. 40A:11-4.1(a) through (n)); and

WHEREAS, the Fund desires to evaluate such service offerings from Vendors within the procedures as set forth in the New Jersey Local Publics Contract Law (N.J.S.A.40A:11-4.1 et. seq. and N.J.A.C. 5:34-4 et. Seq.); and

WHEREAS, the competitive contracting process satisfies the fair and open requirement as established under (N.J.S.A. 19:44A-20.4 et. Seq.), and

WHEREAS, the Fund desires to enter into a contract that will satisfy the needs of the Fund; and

WHEREAS, as per statute the process will be administered by the Executive Director (N.J.S.A 40A:11-4.5(d));

NOW, THEREFORE, BE IT RESOLVED by the Board of Fund Commissioners of the Morris County Municipal Joint Insurance Fund resolve to authorize the Executive Director to procure the Professional Services, Consulting, and other services through the competitive contacting process in accord with (N.J.S.A. 40A:11-4.1 et. Seq.), as follows:

EXECUTIVE DIRECTOR
LITIGATION MANAGEMENT
TREASURER
UNDERWRITING MANAGER

Adopted this 10th day of June 2020.

MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND

Brian McNeilly, CHAIRMAN
Attest: Carolyn Rinaldi, SECRETARY

MORRIS COUNTY MUNICIPAL JOINT INSURANCE FUND BILLS LIST

Resolution No. 30-20

JUNE 2020

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Morris County Municipal Joint Insurance Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

FUND YEAR CY

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
002005			
002005	MUNICIPAL EXCESS LIABILITY RCF	2019 ASSESSMENT - CLOSURE OF FY '15	1,381,024.84
			1,381,024.84
002006			
002006	MUNICIPAL EXCESS LIABILITY RCF	2019 RCF SURPLUS TRIGGER ASSESS	298,716.00
			298,716.00
		Total Payments FY CLOSED	1,679,740.84

FUND YEAR 2019

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
002007			
002007	NISIVOCCIA & COMPANY	2019 AUDIT	19,703.00
			19,703.00
		Total Payments FY 2019	19,703.00

FUND YEAR 2020

<u>Check Number</u>	<u>Vendor Name</u>	<u>Comment</u>	<u>Invoice Amount</u>
002008			
002008	FIRST MCO	MANAGED CARE 6/20	24,460.74
			24,460.74
002009			
002009	FRED SEMRAU ESQ.	LITIGATION 6/20	16,473.45
002009	FRED SEMRAU ESQ.	ATTORNEY FEE 6/20	2,083.33
			18,556.78
002010			
002010	QUAL-LYNX	CLAIM ADJ 6/20	23,872.49
			23,872.49
002011			
002011	J.A. MONTGOMERY RISK CONTROL	SAFETY DIRECTOR 6/20	17,857.50
002011	J.A. MONTGOMERY RISK CONTROL	LAW ENFORCEMENT 6/20	1,250.00
002011	J.A. MONTGOMERY RISK CONTROL	MAY 6/20	22,395.06
			41,502.56

002012				
002012	LENAPE CLAIMS MANAGEMENT INC.	CLAIMS ADMIN 6/20	20,585.64	20,585.64
002013				
002013	PERMA RISK MANAGEMENT SERVICES	POSTAGE 5/20	40.20	
002013	PERMA RISK MANAGEMENT SERVICES	EXEC DIRECTOR 6/20	29,369.63	29,409.83
002014				
002014	THE ACTUARIAL ADVANTAGE	ACTUARY FEE 6/20	3,527.08	3,527.08
002015				
002015	GRACE BRENNAN	TREASURER FEE 6/20	2,147.99	2,147.99
002016				
002016	CONNER STRONG & BUCKELEW	UNDERWRITING FEE 6/20	1,021.00	1,021.00
002017				
002017	ALLSTATE INFORMATION MANAGEMNT	ACCT#417 - ARC & STOR - 4/20	88.17	88.17
002018				
002018	RUSSO & ASSOCIATES LLC	PAYROLL AUDIT 6/20	6,137.30	6,137.30
002019				
002019	NEWTECH SERVICES INC.	WEB MAINT/HOST & DR 6/20	175.00	175.00
002020				
002020	RIVERDALE BOROUGH	RMC FEE 6/20	6,290.00	6,290.00
002021				
002021	RINGWOOD BOROUGH	RMC FEE 6/20	14,072.00	14,072.00
		Total Payments FY 2020	191,846.58	
		TOTAL PAYMENTS ALL FUND YEARS	\$1,891,290.42	

Brian Mc Neilly, Chairperson

Attest:

Carolyn Rinaldi Secretary

Dated: June 10, 2020

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

Grace Brennan

Treasurer